



Student Academic Grievance Redressal

Department of Chemistry

University of Kashmir



UNIVERSITY OF KASHMIR
(NAAC Accredited Grade-A)
Hazratbal, Srinagar
190006, J&K, India

DEPARTMENT OF CHEMISTRY

A DST Assisted Department under FIST

Ref: KU2018-CHEM

Dated: 11-08-2018

*Joint Registrar,
Incharge Grievance Cell,
University of Kashmir.*

Subject: Nodal officer for redressal of grievances.

Sir,

This has reference to your Circular No. F(circular-Grievance /KU/18 dated: 02-08-2018 on the subject cited above. In this regard, Dr. Aijaz Ahmad Dar, Assistant Professor of the department has been nominated as Nodal officer for the redressal of grievances or complaints lodged under J&K Government Grievance cell.

Sincerely Yours,

A handwritten signature in black ink, appearing to read 'M. A. Khuroo'.

*(Prof. M. A. Khuroo)
Head of the Department*

**Student Academic/Evaluation
Grievance Form**

Please type your responses in the boxes below and attach related documentation in your support.

Grievant (Student filing grievance)	
1. Name:	Zainab
2. Roll No:	62
3. Department/Semester:	Chemistry II Sem
4. Phone number:	7006345963
5. Email address:	zainabbilal126@gmail.com
6. Permanent Address:	Bemina Gouhā Colony
Grievance	
1. Describe the grievance (academic/evaluation you are grieving).	
I was having grievance related to Time Table.	
2. Whether the grievance was resolved or not?	
Yes: <input checked="" type="checkbox"/>	
NO: <input type="checkbox"/>	
Grievant's signature	Date
Zainab	06 / May / 2024.
Respondent (person who made the decision being grieved)	
1. Name:	Dr. Aijaz Ahmed Dar (IN)
2. Department/Section:	Chemistry / Inorganic.
3. Date received:	
4. Phone number:	9596034985
5. Email address:	aijazku2015@gmail.com

(Handwritten signature)

Response to the Grievance: <i>Sorted out.</i>		
Action taken: Date: Outcome:	Respondent 2: Date: Outcome:	Respondent 3: Date: Outcome:
Administrative Officer's Decision (HOD)		
Name/Title of Administrative Officer (or designee):		
Decision (and rationale):		
<i>Resolved by reprimand T.T.</i>		
AO's signature	<i>[Signature]</i>	Date <i>08/05/24</i>

Student Academic/Evaluation Grievance Form

Please type your responses in the boxes below and attach related documentation in your support.

Grievant (Student filing grievance)	
1. Name:	Rukaya Raddi
2. Roll No:	40
3. Department/Semester:	Chemistry, 2nd Sem (2023 Batch)
4. Phone number:	6006396027
5. Email address:	Rukaya.Raddi0041@gmail.com
6. Permanent Address:	Wanpura Pulwama
Grievance	
1. Describe the grievance (academic/evaluation you are grieving).	
<p>My grievance was related to syllabus completion.</p>	
2. Whether the grievance was resolved or not?	
Yes: <input checked="" type="checkbox"/> NO: <input type="checkbox"/>	
Grievant's signature	Date
Rukaya	6-5-24
Respondent (person who made the decision being grieved)	
1. Name: Dr. Aijaz Ahmad Dac	
2. Department/Section: Chemistry / Inorganic	
3. Date received:	
4. Phone number: 98960341005	5. Email address: aijaz

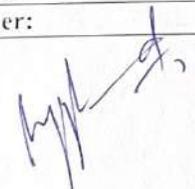
Aijaz

<p>Response to the Grievance:</p> <p><i>In between for sometime due to multiple reasons, there was some delay in course completion, however, the department is trying to strictly follow the academic calendar published by University authorities now.</i></p>		
<p> </p>		
<p> </p>		
<p>Action taken:</p> <p>Date:</p> <p>Outcome:</p>	<p>Respondent 2:</p> <p>Date:</p> <p>Outcome:</p>	<p>Respondent 3:</p> <p>Date:</p> <p>Outcome:</p>
<p align="center">Administrative Officer's Decision (HOD)</p>		
<p>Name/Title of Administrative Officer (or designee):</p>		
<p>Decision (and rationale):</p>		
<p><i>It has been taken on priority & we are trying to streamline the process.</i></p>		
<p>AO's signature</p>	<p><i>[Signature]</i></p>	<p>Date <i>08/25/24</i></p>

**Student Academic/Evaluation
Grievance Form**

Please type your responses in the boxes below and attach related documentation in your support.

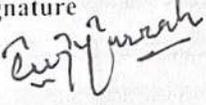
Grievant (Student filing grievance)	
1. Name:	Tajazul-Asad
2. Roll No:	60
3. Department/Semester:	Chemistry / IV
4. Phone number:	6006467402
5. Email address:	Syedtajazulassad@gmail.com
6. Permanent Adress:	Malangpora Pulwama
Grievance	
1. Describe the grievance (academic/evaluation you are grieving).	
My grievance was related to evaluation of physical paper.	
2. Whether the grievance was resolved or not?	
Yes: <input checked="" type="checkbox"/>	
NO: <input type="checkbox"/>	
Grievant's signature	Date
	06/05/2024
Respondent (person who made the decision being grieved)	
1. Name:	Dr. Aijaz Ahmad Dar
2. Department/Section:	
3. Date received:	
4. Phone number:	5. Email address:

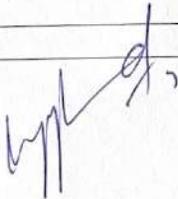


Response to the Grievance: <i>Sorted out with concerned teacher.</i>		
Action taken: Date: Outcome:	Respondent 2: Date: Outcome:	Respondent 3: Date: Outcome:
Administrative Officer's Decision (HOD)		
Name/Title of Administrative Officer (or designee):		
Decision (and rationale): <i>Student was satisfied after checking the paper & discussion with evaluator.</i>		
AO's signature <i>[Signature]</i>	Date <i>08/25/24</i>	

Student Academic/Evaluation Grievance Form

Please type your responses in the boxes below and attach related documentation in your support.

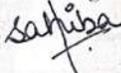
Grievant (Student filing grievance)	
1. Name:	Faizan Ali
2. Roll No:	22062120017
3. Department/Semester:	Chemistry, 4th.
4. Phone number:	7006274641
5. Email address:	Sarfali0142@gmail.com
6. Permanent Address:	Sumbal Sarawari Bandipora
Grievance	
1. Describe the grievance (academic/evaluation you are grieving).	
<p>I was having grievance related to evaluation of Physical Paper.</p>	
2. Whether the grievance was resolved or not?	
Yes: <input checked="" type="checkbox"/>	
NO: <input type="checkbox"/>	
Grievant's signature	Date 06/05/24.
 Respondent (person who made the decision being grieved)	
1. Name: Dr. Ataz Ahmad Dar	
2. Department/Section:	
3. Date received:	
4. Phone number:	5. Email address:



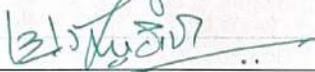
Response to the Grievance: <i>Sorted out with concerned teacher.</i>		
Action taken: Date: Outcome:	Respondent 2: Date: Outcome:	Respondent 3: Date: Outcome:
Administrative Officer's Decision (HOD)		
Name/Title of Administrative Officer (or designee):		
Decision (and rationale): <i>Sorted out after reevaluation & rechecking as per rules.</i>		
AO's signature <i>[Signature]</i>	Date <i>07/05/24</i>	

**Student Academic/Evaluation
Grievance Form**

Please type your responses in the boxes below and attach related documentation in your support.

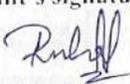
Grievant (Student filing grievance)	
1. Name:	Sahiba
2. Roll No:	20062120008
3. Department/Semester:	chemistry (Batch 2020) / 4 th semester
4. Phone number:	8803625364
5. Email address:	sahibagulzar321@gmail.com
6. Permanent Address:	Rehmat colony parthachowk srinagar
Grievance	
1. Describe the grievance (academic/evaluation you are grieving). There was always delay in the results due to which our degree which has to be completed in 2 years, takes more time for completion.	
2. Whether the grievance was resolved or not? Yes: <input checked="" type="checkbox"/> NO: <input type="checkbox"/>	
Grievant's signature 	Date - 15/07/2023
Respondent (person who made the decision being grieved)	
1. Name: Dr. Aijaz Ahmad Dar	
2. Department/Section:	
3. Date received:	
4. Phone number:	5. Email address:

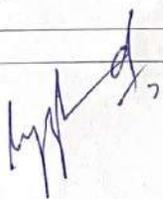


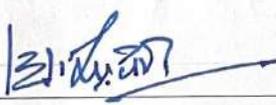
Response to the Grievance:		
Action taken: Date: Outcome:	Respondent 2: Date: Outcome:	Respondent 3: Date: Outcome:
Administrative Officer's Decision (HOD)		
Name/Title of Administrative Officer (or designee):		
Decision (and rationale):		
<i>In future the grievance would be sorted out.</i>		
AO's signature		Date <i>18/07/23.</i>

**Student Academic/Evaluation
Grievance Form**

Please type your responses in the boxes below and attach related documentation in your support.

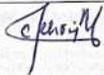
Grievant (Student filing grievance)	
1. Name:	Rohat Rashid
2. Roll No:	39
3. Department/Semester:	Chemistry (MSc 2nd - 2023)
4. Phone number:	8825048910
5. Email address:	rohatarashid@gmail.com
6. Permanent Address:	Bemina
Grievance	
1. Describe the grievance (academic/evaluation you are grieving).	
<p>Benches in the classrooms are not comfortable and we usually get tired because of this problem.</p>	
2. Whether the grievance was resolved or not?	
Yes : NO: <input checked="" type="checkbox"/>	
Grievant's signature	Date 06/05/2024
 Respondent (person who made the decision being grieved)	
1. Name: Dr. Aijaz Ahmad Dar	
2. Department/Section:	
3. Date received:	
4. Phone number:	5. Email address:

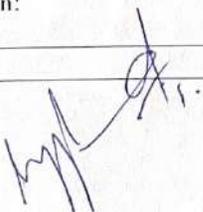


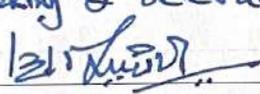
Response to the Grievance:		
the grievance is valid and shall be addressed on priority subject to allocation of fund in the financial year 2023-2024		
Action taken:	Respondent 2:	Respondent 3:
Date: 06/05/2024	Date:	Date:
Outcome: Resolved	Outcome:	Outcome:
Administrative Officer's Decision (HOD)		
Name/Title of Administrative Officer (or designee):		
Decision (and rationale):	Grievance maintained and redressal advised.	
AO's signature 	Date 8/05/24	

**Student Academic/Evaluation
Grievance Form**

Please type your responses in the boxes below and attach related documentation in your support.

Grievant (Student filing grievance)	
1. Name: <u>Mahraj Bin Malla</u>	
2. Roll No: <u>2106210033</u>	
3. Department/Semester: <u>Chemistry / 2nd Sem.</u>	
4. Phone number: <u>9149418492</u>	
5. Email address: <u>memoryeden11@gmail.com</u>	
6. Permanent Address: <u>Kondabal Chandrabal</u>	
Grievance	
1. Describe the grievance (academic/evaluation you are grieving). <u>I am having grievance regarding the evaluation of organic chemistry paper in 2nd 2nd sem.</u>	
2. Whether the grievance was resolved or not? Yes: <input checked="" type="checkbox"/> NO: <input type="checkbox"/>	
Grievant's signature <u></u>	Date <u>06-05-2024</u>
Respondent (person who made the decision being grieved)	
1. Name: <u>Dr. Arjaz Ahmad Dar</u>	
2. Department/Section:	
3. Date received:	
4. Phone number:	5. Email address:



Response to the Grievence:		
Action taken: Date: Outcome:	Respondent 2: Date: Outcome:	Respondent 3: Date: Outcome:
Administrative Officer's Decision (HOD)		
Name/Title of Administrative Officer (or designee):		
Decision (and rationale):		
<i>Rechecking & reevaluation done. Student was</i> <i><u>Satisfied</u> post that.</i>		
AO's signature		Date
		<i>09/08/24</i>

**Student Academic/Evaluation
Grievance Form**

Please type your responses in the boxes below and attach related documentation in your support.

Grievant (Student filing grievance)	
1. Name: <i>Sadiya Rafi</i>	
2. Roll No: <i>41</i>	
3. Department/Semester: <i>Chemistry (batch-2023)</i>	
4. Phone number: <i>9682624588</i>	
5. Email address: <i>Sheikhsadiya728@gmail.com</i>	
6. Permanent Address: <i>Kirmani Colony Deangbal Baramulla.</i>	
Grievance	
1. Describe the grievance (academic/evaluation you are grieving).	
<i>• Need of microphones in Classroom. as our teachers are not clearly audible because our classroom is very big.</i>	
2. Whether the grievance was resolved or not?	
Yes : NO: <input checked="" type="checkbox"/>	
Grievant's signature <i>Wadiya Rafi</i>	Date <i>6-5-24</i>
Respondent (person who made the decision being grieved)	
1. Name: <i>Dr. Aijaz Ahmad Sar</i>	
2. Department/Section:	
3. Date received:	
4. Phone number:	5. Email address:

[Handwritten signature]

Response to the Grievance: Grievance maintained and redressal will sought soon.		
Action taken: Date: 06-05-2024 Outcome: <i>Resolved</i>	Respondent 2: Date: Outcome:	Respondent 3: Date: Outcome:
Administrative Officer's Decision (HOD)		
Name/Title of Administrative Officer (or designee):		
Decision (and rationale): <i>Speakers would be installed soon to address the issue.</i>		
AO's signature <i>[Signature]</i>	Date <i>10/05/24</i>	